

**WHIMPLE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 20 OCTOBER 2025, 7pm**

Present: Cllr Denise Dearden
Cllr Jo Yarwood
Cllr Todd Olive
Cllr Sarah Johnson
Cllr Angela Trimblett
Cllr Lynda Patrick

Also present: Amy Tregellas (Parish Clerk)

There were two members of the public present, who left the meeting after public participation. Devon County Councillor (DCC) Cathy Connor arrived to the meeting at 7.30pm and left after providing her update to the meeting.

96. Apologies for absence

Apologies were received and accepted from Cllr Venton.

97. Declarations of Interest

Cllr Dearden declared a Personal Interest in respect of agenda item 10ii planning application 25/2033/PDQ as she lives in Rull Lane. She confirmed that she would not take part in the discussion or vote on this item of business.

98. Public Participation

Mr Glenn Starkey spoke to the Council as a member of the Tennis Club Committee regarding the defibrillator outside the Whimble Victory Hall. Mr Starkey asked the Council what the position was regarding the defibrillator as the information on The Circuit is not clear and no one seems to be able to access the defib machine. It is also confusing that there are potentially two defib machines listed with the same postcode.

Cllr Patrick provided an update from the Whimble Victory Hall Management Committee, who had also raised concerns regarding the defibrillator. They advised that the registration number is missing from the box and raised concerns that the School defib machine cannot be accessed outside of school hours.

The Clerk advised that this matter was being looked at. It was clarified that a former councillor had taken responsibility for getting the defibrillator installed and the ongoing maintenance of the machine. The Clerk confirmed that she had been liaising with The Circuit and they confirmed that the defibrillator had never been registered. In order to get it registered it needs to be serviced, new pads installed before this can happen. The Clerk confirmed that she had accessed the box earlier in the day and obtained the relevant codes and information to liaise with The Circuit to get servicing arranged.

She also advised that she had been liaising with Whimble Victory Hall Committee members regarding responsibility for the defib machine going forward, once it has been registered. The options are:

1. Whimble Parish Council retains responsibility for the defibrillator and a councillor becomes responsible for doing regular maintenance checks.
2. Whimble Victory Hall take on responsibility for the defibrillator once it has been serviced and registered (they are discussing this at their next Committee meeting on 10 November 2025)

3. The defibrillator is removed from and Victory Hall and either relocated elsewhere in the Village or disposed of.

Discussion took place around:

- If the machine is not functioning whether there is a risk if someone tries to use it. *The Clerk advised that no one has the code to the box and cannot access it due to it not currently being registered.*
- Whether the defibrillator could be relocated to The Square and maybe the Church porch or wall outside the Church – however, the machine needs a power supply to be operational
- Concerns that the mobile phone signal is poor in The Square
- Whether it would confuse the issue having two defibrillators registered at the same postcode, i.e. The School and Whimble Victory Hall
- Confirmation that there are three other defibrillators in the Village and also one at The Fountain Public House
- The feeling that the defibrillator should be retained in the Village

The Council **RESOLVED** that the Clerk liaise with The Circuit to get the defibrillator serviced and registered.

(moved Cllr Olive; seconded Cllr Yarwood)

99. Minutes of the previous meeting of Whimble Parish Council

The Council **RESOLVED** to approve the minutes of the Whimble Parish Council Meeting held on Monday 15 September 2025.

(proposed by Cllr Olive; seconded by Cllr Johnson)

Clerk provided the following updates (for those items not covered in the agenda):

- Minute 79 (public participation) arranging a meeting between the Parish Councillors plus the Highways Neighbourhood Officer (HNO) and Devon County Councillor Connor regarding a number of traffic and highways issues in the village. The Clerk confirmed that the HNO and Cllr Connor are keen to meet.
Councillors listed a number of matters to raise with the HNO and Cllr Connor, which are
 1. Traffic and speeding along Church Road, Broadway, School Hill, Talaton Road and Broadclyst Road
 2. Dince Hill footpaths
 3. The proposed new developments in the emerging East Devon District Council (EDDC) Local Plan and the potential traffic issues in the Village
 4. The lack of footpaths going from the centre of the Village out towards London Road
 5. Whether there are any potential traffic calming measures that could be introduced in the Village
 6. Lilypond Lane – road surface is terrible
 7. Allergrove – massive potholes and the road surface is terrible. Residents are concerned about walking in this area in the dark as it is dangerous and there is no lighting
 8. The Green – road surface is terrible
 9. Lots of roads in the Village that have blind entrances/exits onto single track roads
 10. What to do with old Road Warden scheme equipment – given that none of the current council are trained to be Road Wardens
 11. The new signage that has gone up recently in the Village and how locations were decided.

The Council **RESOLVED** that the Clerk send the above list to the DCC Neighbourhood Highways Officer and Cllr Connor before meeting with them

(moved Cllr Yarwood; seconded Cllr Dearden)

- Minute 88 (Finance Proposal) – the Clerk confirmed that the second savings account is now open and ready to use. Also an earmarked reserve has been set up, and the funding from WACY has been transferred for the purpose of a goal mouth in the Parish Field.
- Minute 91 (Cranbrook Community Governance Review) – the Clerk confirmed that she had drafted the Council's response following the discussion at the Planning meeting on Monday 6 October, and if councillors were happy would submit it before the deadline of 24 October 2025.
- Minute 92 (Community Engagement) – the Clerk confirmed that the regular updates and decision notice following the last meeting seem to have been well received by members of the public so they would continue
- Minute 94 (Correspondence) – the Clerk confirmed that she fed back information to EDDC regarding dog signage for Slewtan Crescent Play Area. EDDC confirmed that there would be dog signage included as part of the refurbishment.

100. District and County Councillor reports:

East Devon District Council (EDDC) Councillor report

Cllr Olive gave a verbal update to the meeting:

- The plans to build Cranbrook Leisure Centre, including two pools (a 25 metre pool as well as a learner pool), fitness studios, a soft play and a cafe, have advanced to the next stage of the project, with the aim of it being delivered in 2028. The EDDC Cabinet approved moving forward with detailed designs and appointing a consultant team to take the leisure centre project through to the detailed design stages, ready for a planning application to be put forward.

Devon County Councillor Connor arrived to the meeting at 7.30pm.

Devon County Council (DCC) Councillor Report

Councillor Connor gave a verbal update to the meeting:

- DCC are working on their Local Government Reorganisation proposal to be submitted to the Government at the end of November 2025. Currently the favoured option is that Plymouth and Torbay remain as Unitary Councils and a new Unitary Council is created for the rest of Devon.
- Foster carers – there is a shortage of foster carers in Devon. Cllr Connor confirmed that she wants to promote this across her patch to encourage people to become foster carers as it is beneficial for the child but also is cheaper for the taxpayer
- Locality budget – Cllr Connor still has money available in her Locality Budget pot, which she wants to spend on local projects before the end of the financial year
- 20 mph – the current process was considered at the Council meeting on 4 September where a more proactive approach to working with communities that wish to see a new 20mph speed limit introduced was agreed. Better advice and guidance has been produced including a step by step guide including costs involved.
- Phones in schools. Also at the 4 September Council meeting a motion was agreed to support the Smartphone Free Childhood campaign and to endorse the principle of a countywide ban on student smartphone use during the school day, coming into effect from the start of the academic year in September 2026. Whilst DCC do not have legal powers to ban smartphones at school, they will be encouraging schools to adopt one of the following options:
 - Phones not brought into school at all
 - Phones handed in at arrival and returned after school

- Phones stored securely (e.g. lockers), inaccessible until the end of day
- Phones kept out of sight and unused during the school day

Cllr Connor left the meeting after giving her update.

101. Local Government Reorganisation (LGR) in Devon

The Clerk confirmed that she had attended a webinar earlier in the day from Devon County Council (DCC) who were setting out their proposal

The key points were:

- DCC's proposal is 9:1:1 model which comprises of Plymouth and Torbay remaining as Unitary Councils and the County Council and eight District Councils would form a further Unitary Council, which they are calling 'New Devon'.
- The proposal has been put together based on research and discussions that have taken place
- A special meeting of DCC Council will take place on 14 November 2025 to discuss the proposal before it is signed off by the DCC Executive on 18 November 2025.
- The proposal will be submitted to the Secretary of State by the statutory deadline of 28 November 2025.
- DCC had a budget of £2bn with £1.5bn being spent on People Services
- DCC have concerns about disaggregating or breaking up Children's Services, which whilst not assessed as very good in the past is on an improvement journey
- The proposal is suggesting 16 Neighbourhood Area Committees and work to be done as to what they will look like, how they will operate and how Town and Parish Councils fit into the committees.

The Clerk advised that she will be attending an LGR session with EDDC on Tuesday 28 October 2025.

102. Environment & Community

i) Community Speed Watch initiative

The Clerk confirmed that, following the last meeting and article in Whimble News, only one person has come forward to ask for more information about the Community Speed Watch Initiative.

The Council agreed to discuss this again once the discussions have taken place with the Neighbourhood Highways Officer and DCC Cllr Connor.

ii) To receive an update on the Play Area Project (Parish Field)

The Clerk updated that the Play Area project Working Group had met and considered the initial proposals from 9 play equipment suppliers. The list of potential suppliers was then cut down from 9 to 3, and the Working Group is now meeting the three suppliers to discuss their proposals in more detail. The Working Group has met with two suppliers and are meeting the third supplier on 29 October 2025.

The Working Group are looking at a shopping list of options which can then be tailored based on the available budget.

The Clerk confirmed that Whimble Fest have kindly offered to pay for a piece of equipment.

A goal mouth is being included in the quotations but the location of this piece of equipment needs to be considered as it would not fit with the Play Area and Pump Track, so it would likely need to be sited on the other side of the Pump Track or elsewhere in the Parish Field.

Fencing around the Play Area is also being considered as part of the discussions. However, the suppliers so far have advised that fencing is expensive and would likely reduce the amount of play equipment.

We are looking at a Spring 2026 installation, ideally by Easter (Good Friday is early on Friday 3 April 2026).

The next step will be that a report comes back to the Council.

To fit in with the lead in times for the suppliers ideally the order needs to be placed before Christmas.

The Council **RESOLVED** that the Play Area Report is considered at the 15 December meeting.
(*moved Cllr Dearden; seconded Cllr Johnson*)

iii) To receive an update on the Town Lane Project

The Clerk confirmed that MRW Landscaping and Groundworks have completed the works at the Town Lane site and have done a very good job of cutting back the overgrown trees and removing the shelter and old furniture.

The Clerk advised that the next step should be for a working group to start looking at the project and how to take this forward in 2026/27.

The Royal Horticultural Society have a lot of useful information on their website and it would be appropriate to liaise with the local gardening club(s) and local people as to what they would like to see in the Community Mindfulness Garden.

The Clerk confirmed that several people had commented on Facebook and that lighting was out forward as a suggestion. This might not have been implemented in the past due to access to the electrical network but with advances in technology and solar options this might now be a possibility. However, the brightness of any lighting would need to be balanced as a number of residential properties are in the vicinity of the Town Lane site.

The Council **RESOLVED** that the Play Area Working Group would also pick up the Town Lane project.
(*moved Cllr Trimblett; seconded Cllr Patrick*)

iv) Parish Car Park

The Clerk advised that Whimble and Broadclyst Young Farmers confirmed that they have Public Liability Insurance of £5m and that they will be doing the Car Park works on Sunday 26 October 2025.

Communication now needs to take place to let people know and to get cars removed from the Car Park. This will be done via Facebook, posters on the entrance/exits of the Car Park, the noticeboard, the Village shop and popping flyers through the doors of houses in the vicinity of the Car Park.

v) Village Maintenance Schedule

No matters other than those raised under other points

vi) The Parish Field

The clerk confirmed that a letter had been sent to Mr & Mrs Goodman regarding their planting proposal for the boundary of the Parish Field.

vii) Other Environment and Community issues

The Clerk provided the following update on issues raised at previous meetings:

River adjacent to footpath between the School and Station

The Clerk advised that South Western Railway have now tidied up this area.

Footpath between Dince Hill Close and West View

The Clerk advised that following the September meeting, she had been liaising with DCC Highways regarding the footpaths and request to issue a notice as per Section 154 of the Highways Act 1980, to ask them to cut back the overgrown area within 14 days. No response has been received from DCC yet as to whether this has been actioned and will be raised in the communication to the Neighbourhood Highways Officer.

The Clerk also advised that she has been liaising with the late Mrs Hansford's daughter and solicitor regarding the matter.

103. Allotments

The Clerk advised that Mr Jelf and his team have now completed the work at Grove Road Allotments so the next step is to contact the people on the waiting list to arrange for them to visit the Allotments site and to allocate plots.

The Clerk also advised that she had contacted Savills (and chased them up) regarding the likely rent charge for the Grove Road Allotments for next year, as well as asking what their long term plans are for the Grove Road site if the Council was minded to hand back the administration of the Allotments to the Exeter Diocese. Once the Council receives an answer to that, the Council will consider all options and consult with allotment tenants.

104. Neighbourhood Plan

Cllr Olive updated that he had spoken to the Neighbourhood Planning Officer at East Devon District Council regarding the council's options for bringing forward the Neighbourhood Plan without a housing allocation and then adding one in afterwards. The advice was that if the Council wishes to add an allocation to the Plan it needs to go in the Neighbourhood Plan before submission. In light of this advice the work on the Neighbourhood Plan continues.

105. Planning

i) Planning application **25/2022/TCA - Brook House, The Square, Whimble, Devon, EX5 2SP**
T2: Cypress sp. – fell to ground level

Discussion took place around:

- This being a tree in the applicants back garden which had previously been topped but now they want to remove the tree
- The tree is not protected with a Tree Preservation Order (TPO)
- There being no comments from the public or statutory consultees

The Council **RESOLVED** that it has no objection to this application
(*moved Cllr Dearden; seconded Cllr Trimblett*)

ii) 25/2033/PDQ - Barn At Rull Lane Whimble

Prior approval (Class Q) for change of use from agricultural building to 2 no. dwelling houses (Use Class C3)

Please note that this is not a planning application. The presumption is that this development can proceed without requiring planning permission unless we object on grounds of:

- a) transport and highways impacts of the development,
- b) noise impacts of the development,
- c) contamination risks on the site,
- d) flooding risks on the site,
- e) whether the location or siting of the building makes it otherwise impractical or undesirable for the building to change from agricultural use to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use Classes Order,

- f) the design or external appearance of the building
- g) the provision of adequate natural light in all habitable rooms of the dwellinghouses.

Cllr Dearden confirmed that she has a Personal Interest due to living near this property and that she would not take part in the discussion or vote on the matter.

Discussion took place around:

- This was previously considered by the Council as application 25/0733/PDQ which was refused by EDDC
- The application is to turn a pre existing barn into two dwellings
- They are not extending the footprint of the barn.
- Concerns remain regarding the traffic and highways issues in that the access road will create a crossroads with concerns regarding the blind bend on Rull Lane and the speed of traffic along that road.
- There being no comments from the public or statutory consultees

The Council **RESOLVED** that it objects to this application on the grounds of the Transport and Highways impacts of the development. The Parish Councils objection remains as it was for previous application 25/0733/PDQ, in that the access to the site would create a crossroads with Rull Lane and the private road opposite. Rull Lane is a dangerous road with a lot of traffic driving at speed and there is a blind bend near the access site.
(moved Cllr Yarwood; seconded Cllr Johnson)

iii) **25/1676/FUL - Larkbeare Court, Holly Ball Lane, Whimble, Devon, EX5 2QX**
Roofing over FYM storage area and open livestock yard

There was no discussion on this application.

The Council **RESOLVED** that it has no objection to this application.
(moved Cllr Olive; seconded Cllr Yarwood)

106. Finance

i) Summary receipts and payments for 2025/26 to 30 September 2025

The Council **RESOLVED** to approve the summary of receipts and payments to 30 September 2025
(Proposed Cllr Dearden; seconded Cllr Yarwood)

ii) Unity Bank current account reconciliation as at the end September 2025

The Council **RESOLVED** to approve the Unity Bank current account reconciliation to end September 2025, with the amount in the Current Account totalling to £30,590.17.
(Proposed Cllr Dearden; seconded Cllr Yarwood)

iii) Unity Bank savings account reconciliation as at the end September 2025

The Council **RESOLVED** to approve the Unity Bank savings account reconciliation to end September 2025, with the amount in the Savings Account totalling to £60,155.53.
(Proposed Cllr Dearden; seconded Cllr Yarwood)

iv) To approve the schedule of payments for October 2025 totalling £5,648.98 which included payments for:

Whimble Victory Hall hire September = £12.50
Devon Association of Local Councils = £36.00

Clerk Expenses = £64.38
Information Commissioners Office = £52.00
Pro Lawn (Allotments work) = £2526.00
MRW Landscaping and Grounds = £1512.00
Source 4 Business Water (Recreation Ground) = £21.43
Source 4 Business Water (Grove Road Allotments) = £104.00
Clerk salary & backpay; October 2025 = £946.21
HMRC PAYE, Employee NIC and Employers NIC; October 2025 = £368.46
Unity Trust Bank service charge 01/09/25 to 30/09/25 = £6.00

The Clerk advised that:

The Information Commissioners Office has increased the Data Protection renewal fee went up from £40 to £52 per annum, from February 2025.

The Pro Lawn invoice is for the work at Heberton Close and Grove Road Allotments and the net total of £2,105 is as per the quotation.

The MRW invoice relates to the Town Lane clearance works and is as per their quotation. The funding for the invoice will be taken from the Town Lane Project Earmarked Reserve.

The water bill for the Grove Road Allotments is higher than it was for the equivalent period last year. The Clerk spoke to the water company and they advised that an actual reading was taken, 27 units were used compared to 15 last year, and the unit price has increased by 30% from £2.70 to £2.84 per unit).

The Council **RESOLVED** to approve the schedule of payments for October 2025.
(*proposed Cllr Dearden; seconded Cllr Yarwood*)

v) Transfer of funds from Current Account to new Savings Account

The Clerk confirmed that the new savings account has been opened and recommended that the balance of £24,441.19 be transferred from the current account to the new savings account after the schedule of payments (£5,648.98) had been paid, leaving a balance of £500.

The Council **RESOLVED** to transfer £24,441.19 from the current account to the new savings account.
(*moved Cllr Dearden; seconded Cllr Yarwood*)

vi) Budget Monitoring Report 2025/26 as at end September 2025

Income:

The Clerk confirmed that bank interest £332.16 had been received into the savings account covering the period of 1 July to 30 September 2025.

Expenditure:

The Clerk confirmed that the Council is pretty much on target.

The Allotments work will be coded to general maintenance which doesn't have a budget, however there is an underspend against the budget for essential maintenance works.

There is a budget of £351 left against Community Grants. The Clerk advised that she understands that there may be several applications coming forward to the November Council meeting and that the Council will have to decide whether to just spend the budget or overspend, taking the money from general reserves.

The Council **RESOLVED** to note the budget monitoring report as at end September 2025
(*Proposed by Cllr Dearden; seconded by Cllr Yarwood*)

vii) Earmarked Reserves (EMR) Update

The Clerk confirmed that as per the resolution at the September meeting a new EMR for Parish Field Goal Mouth had been set up and the total WACY funding of £2023.40 had been transferred into the EMR.

The total funding in EMR is £59,058.56 but the Clerk advised that this figure will reduce in the near future due to:

EMR 326 (Town Lane Project) will reduce when the MRW invoice has been paid

EMR 320 (Village Maintenance) will reduce when the donation to the Whimble and Broadclyst Young Farmers has been paid for the clearing and tidying of the Parish Car Park.

(moved Cllr Dearden; seconded Cllr Yarwood)

107. Internal Control Checklist – Quarter 2 Review

The Clerk confirmed that Cllr Trimblett had been sent the relevant information in order to complete the Internal Control Checklist for quarter 2. Cllr Trimblett confirmed that she was happy with that everything was in order and signed off the checklist.

The Council **RESOLVED** to note the Internal Control checklist for quarter 2 of the 2025/26 financial year.

(moved Cllr Dearden; seconded Cllr Olive)

108. Risk Assessment – Quarter 2 Review

The Clerk confirmed that she had added the risks of Local Government Reorganisation and Neighbourhood Planning to the risk assessment.

Councillors did not feel that any new or emerging risks needed to be added at this time.

However, it was felt that stand alone risk assessments would be needed for the Parish Field Play Area and the Town Lane Project (when the projects are further along).

The Council **RESOLVED** to approve the risk assessment

(moved Cllr Olive; seconded Cllr Trimblett)

109. Appointment of an Internal Auditor for the 2025/26 Annual Governance and Accountability Return

The Clerk advised that the previous Internal Auditor had confirmed that he wished to step down so she had contacted a number of other Internal Auditors found via the Internal Audit Forum website or from recommendation from other Parish Councils.

Discussion took place around:

- Six suppliers had been contacted to invite them to quote for the work
- Five quotes had been received and one supplier confirmed that they were not able to take on any additional clients at the current time
- Quotations were:
 - Supplier 1 = £1,400 plus VAT based on 3 days @ £380 plus VAT
 - Supplier 2 = Not taking on new clients
 - Supplier 3 = £371 per day plus VAT with an expectation of 2-3 days work
 - Supplier 4 = £75 per hour plus VAT with an expectation of 1-2 days work
 - Supplier 5 = £225 for the audit
 - Supplier 6 = £85 for the audit

The Council **RESOLVED** to appoint Parish and Town Auditing Services (PATAS) (supplier 5) for a period of one year to carry out the Internal Audit for the 2025/26 financial year.

(Moved Cllr Olive; seconded Cllr Dearden)

110. Priorities and Projects for 2026/27

Councillors considered a list of priorities and projects for the 2026/27 Municipal Year put together by the Clerk, with the aim of ensuring that all items are adequately covered by the budget that will start to be discussed at the November meeting.

The Core Aims are:

1. Providing public services, facilities and open spaces in a more sustainable way
2. Building and maintaining relationships with statutory agencies, local community organisations and groups, and the public.
3. Responding to development in Whimple
4. Building and maintaining relationships with local taxpayers and the general public to improve local democracy
5. Delivering a well run Council which ensures value for money for local taxpayers
6. Lobbying and challenging appropriate organisations on matters of importance to local people

Discussion took place around:

- The need to add Allotments to the list relating to the provision of public services, facilities and open spaces.
- The key projects for 2026/27 being added to the list, i.e. delivery of the Play Area and Goal Mouth in the Parish Field in Spring 2026, delivery of the Community Garden at Town Lane and completing the Neighbourhood Plan work.
- The need to add Local Government Reorganisation to the aim relating to lobbying and challenging appropriate organisations on matters of importance to local people
- The need to add Community Asset Transfer to the list in the event of assets being transferred to the Parish Council by East Devon District Council or Devon County Council as part of Local Government Reorganisation
- That the list should be communicated to local people

The Council **RESOLVED** to approve the list of priorities and projects for the 2026/27 Municipal Year, subject to the above listed amendments being made.

(Moved Cllr Dearden; seconded Cllr Yarwood)

111. East Devon District Council Town and Parish Council Consultation

Councillors considered the questions from EDDC as to how they would like the District Council to communicate and collaborate with the Parish Council going forward.

Discussion took place around:

- Yes, councillors felt it would be useful to receive a Town and Parish newsletter from EDDC on a monthly basis
- Types of topics to be covered in the newsletter would include Local Government Reorganisation, Devolution, Planning, Neighbourhood Planning, Enforcement, District Council budgets, Consultations/surveys and Community Asset Transfer plus other items including cultural events
- The preferred way of receiving information from EDDC is Email (including website links) and in-person meetings
- Councillors being satisfied with the current level of communication from the District Council for the reasons of information regarding bin collections, the useful app, and the planning portal being easy to use
- Councillors were satisfied with the clarity and accessibility of the communications received but raised the issue that not all members of the public are digitally enabled or able so other communication methods are also as important as electronic communications.

- Councillors would be interested in the opportunity to attend online engagement sessions with different service areas on an as and when appropriate basis and covering topics such as Planning and a session for Clerks and Chairs
- The main engagement challenges being timing of communications, response times and access to relevant staff at EDDC
- In terms of what EDDC could do to improve their current engagement approach, councillors stated that they don't like Commonplace and would like the District Council to get rid of it

The Council **RESOLVED** that the Clerk draft the Council's response to the EDDC Town and Parish Councils consultation based on the above listed information.

(Moved Cllr Dearden; seconded Cllr Johnson)

112. Data Protection and Data Breach Policies

The Council **RESOLVED** to approve the Data Protection and Data Breach Policies

(Moved Cllr Olive; seconded Cllr Dearden)

113. Freedom of Information Policy and Model Publication Scheme

The Council **RESOLVED** to approve the Freedom of Information Policy and Model Publication Scheme

(Moved Cllr Olive; seconded Cllr Dearden)

114. Privacy Notices

The Council **RESOLVED** to approve the General, Staff and Councillors, and Allotments Privacy Notices.

(Moved Cllr Olive; seconded Cllr Dearden)

115. Forward Plan

The Council noted the Forward Plan, and the Clerk advised Councillors of some additional items to be added:

- Grounds Maintenance Schedule for 2026/27 (November)
- Staffing Matter (confidential – November)
- Draft Budget for 2026/27 (November)
- Play Area Project Report (December)
- Budget and Precept for 2026/27 (December) *assuming that the information has been received from EDDC regarding the Tax Base.*

116. Correspondence

The Council considered the following correspondence:

i) A complaint from local residents regarding the sale of vehicles by householder living in the vicinity of the pedestrian entrance to the Parish Field. This matter has been raised with East Devon District Council and councillors commented that there is a covenant on the land meaning that items cannot be sold from this area.

ii) An email from East Devon District Council has been received confirming that a planning appeal has been successful for application 25/0996/FUL – Gledhow, Hand and Pen Lane, Whimble.

117. Chair's Business

The following items were raised under Chair's Business:

- Cllr Dearden asked the Clerk if any correspondence had been received from Fiona Clark regarding the Remembrance Day wreath. The Clerk confirmed that she had emailed Ms

Clark but not received a response. Cllr Yarwood confirmed that she would speak to Ms Clark to get her telephone number to pass to the Clerk.

- The Chair advised that the staffing matter on the November agenda relates to the Clerk's job description, contract of employment and salary
- Cllr Patrick confirmed that she is now attending the Whimble Victory Hall Committee meetings and could an item be added to future agendas so that she could provide any updates

The meeting closed at 9.30pm

The next Planning Meetings will be held on Monday 3 November 2025 at 7pm * *A planning meeting will be cancelled if no new planning applications are received by the date that the agenda is published (the Tuesday before the meeting).* The next Parish Council meeting will take place on Monday 17 November 2025 at 7pm.

Signed by Chair:

17/11/2025