

# WHIMPLE PARISH COUNCIL MEETING AGENDA

## MONDAY 20 APRIL 2026, 7pm WHIMPLE VICTORY HALL

14 April 2026

You are hereby summoned to attend the Whimple Parish Council Annual General Council Meeting to be held in the Victory Hall, Whimple on **Monday 20 April 2026** at 7pm, to transact the following business.

### PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under the Public Participation agenda item. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

1. **To accept Apologies for Absence**
2. **Declarations of Interest** - Under the Localism Act 2011 (sections 26-37 and Schedule 4), members are required to declare any interests in accordance with the Council's adopted Code of Conduct. This does not preclude any later declarations. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.
3. **Public Participation**
4. **To approve and sign minutes** of the Annual Parish Council Meeting held on Monday 16 March 2026
  - i) Matters arising from the minutes
5. **District & County Councillor updates**
  - i) District Councillor Report – Cllr Todd Olive
  - ii) County Councillor Report – Cllr Cathy Connor
6. **Local Government Reorganisation in Devon**
7. **Environment & Community**
  - i) Parish Field Play Area Update
  - ii) Parish Lengthsman – to consider the draft job role
  - iii) Village Maintenance
  - iv) To consider any other arising environment and community issues
8. **Allotments**

To receive an update on the current position regarding allotments, including the waiting list and vacant plots. To approve the reconciliation of allotment receipts to the 31 March 2026.
9. **Neighbourhood Plan**
10. **Planning**

**To consider Planning Applications:**  
**26/0175/FUL - Country House Estate Whimple EX5 2NL**  
Temporary (up to 36 months) change of use from Class B8 (storage and distribution) to Class E(b) to enable the conversion of one vacant storage unit into an unmanned, self serve refreshment facility with a small seating area, and the siting of a portable toilet block.

## **11. Finance**

- i) To approve the summary receipts and payments for 2025/26 to 31 March 2026
- ii) To approve the Unity Trust Bank Current Account reconciliation as at 31 March 2026
- iii) To approve the Unity Trust Bank Savings Account 1 reconciliation as at 31 March 2026
- iv) To approve the Unity Trust Bank Savings Account 2 reconciliation as at 31 March 2026
- v) To approve the payment schedule for April 2026
- vi) To approve the transfer schedule for April 2026
- vii) Budget Monitoring Report as at 31 March 2026
- viii) VAT reclaim for 2025/26

## **12. Progress update on the 2025/26 financial year end**

To receive a verbal update on the progress of closing the 2025/26 financial year

## **13. Update on Reserves as at 31 March 2026**

To receive an update on the movement of reserves during the 2025/26 financial year, and the year end position as at 31 March 2026.

## **14. Internal Control checklist – Quarter 4 review**

To consider and note the Internal Control Checklist for quarter 4 of the 2025/26 financial year

## **15. Risk Assessment – Quarter 4 Review**

To review and approve the Risk Assessment for quarter 4 of the 2025/26 financial year

## **16. Email and website provider**

To consider whether to switch the Councils email and website provider following a number of issues including the recent email system outage

## **17. Forward Plan**

To consider the forward plan to the end of the 2026/27 Municipal Year

## **18. Correspondence**

To consider any correspondence that has been received by the Council.

## **19. Chair's Business**

To consider any items of Chair's business. No decisions can be made under this item of business.

The next Planning Meeting will be held on Tuesday 5 May 2026\* *A planning meeting will be cancelled if no new planning applications are received by the date that the agenda is published (due to the Early May Bank Holiday weekend the agenda will be published on Tuesday 28 April 2026).* The next Parish Council meeting will be held on Monday 18 May 2026 at 7pm (or following the conclusion of the Whimble Annual Parish Meeting).

*Amy Tregellas*

**Amy Tregellas**

**Parish Clerk & Responsible Financial Officer**

Whimble Parish Council

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