

WHIMPLE PARISH COUNCIL
ANNUAL GENERAL MEETING AGENDA
Monday 19 May 2025, 7pm Whimple Victory Hall

13 May 2025

You are hereby summoned to attend the Whimple Parish Council Annual General Council Meeting to be held in the Victory Hall, Whimple on Monday 19 May 2025 at 7pm, or upon the conclusion of the Whimple Annual Parish Meeting, to transact the following business.

PUBLIC PARTICIPATION

The Parish Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under the Public Participation agenda item. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

- 1. Election of Chair for the 2025/26 Municipal Year**
- 2. To receive the Chair's Declaration of Acceptance of Office**
(the Chair will read out and sign the prescribed declaration)
- 3. Election of Vice-Chair for the 2025/26 Municipal Year**
- 4. To receive the Vice-Chair's Declaration of Acceptance of Office**
(the Vice-Chair will read out and sign the prescribed declaration)
- 5. To accept Apologies for Absence**
- 6. Declarations of Interest** - Under the Localism Act 2011 (sections 26-37 and Schedule 4), members are required to declare any interests in accordance with the Council's adopted Code of Conduct. This does not preclude any later declarations. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.
- 7. Public Participation**
- 8. To approve and sign minutes** of the Parish Council Meeting held on Tuesday 22 April 2025
i) Matters arising from the minutes
- 9. District & County Councillor updates**
i) District Councillor Report – Cllr Todd Olive
ii) County Councillor Report – Cllr Cathy Connor
- 10. Local Government Reorganisation in Devon**
- 11. Environment & Community**
i) To receive an update re the Community Speed Watch initiative
ii) To receive an update on the Play Area Project
iii) To receive an update on the Town Lane Project
iv) To receive an update on Village Maintenance
v) Shed in the Parish Field
vi) Quotations for works to the Parish Car Park
vii) To consider any other arising environment and community issues
- 12. Allotments** – to receive an update
- 13. Neighbourhood Plan** – to receive an update

14. Planning

i) To consider Planning Applications:

Land South of Lily Cottage, Exeter Road, Whimble

21/2430/ADV – Installation of 12 fascia signs and 8 projecting signs

21/2429/ADV – Installation of a freestanding totem sign

21/2428/ADV – Installation of 4 freestanding signs, 2 banner units and 21 dot signs

21/2427/ADV – Installation of 6 fascia signs, 3 booth lettering signs and 1 x 15 inch digital booth screen

15. Finance

i) To approve the summary receipts and payments for 2025/26 to 30 April 2025

ii) To approve the Unity Trust Bank Current Account reconciliation as at the end April 2025

iii) To approve the Unity Trust Bank Savings Account reconciliation as at the end April 2025

iv) To approve the schedule of payments for May 2025

v) Budget Monitoring Report as at 30 April 2025

vi) Update on Reserves

vii) End of Year Community Infrastructure Levy statement for 2024/25 financial year

viii) Whimble Parish Council Financial Report outturn for 2024/25 financial year

ix) VAT Return 2022/2023

16. Annual Governance Statement for 2024/25

To review and approve the Council's Annual Governance Statement for the 2024/25 financial year.

17. Accounting Statements for 2024/25

To review and approve the Council's Accounting Statements for the 2024/25 financial year.

18. Internal Auditor's Report on the Annual Governance and Accountability Return (AGAR) for 2024/25

To consider and note the Internal Auditor's report

19. Standing Orders

To review and approve the Council's Standing Orders for the 2025/26 Municipal Year, based on the model guidance produced by the National Association of Local Councils (NALC) 2025.

20. Financial Regulations

To review and approve the Council's Financial Regulations for the 2025/26 Municipal Year, based on the model guidance produced by NALC 2025.

21. Statement on Internal Controls & Internal Control Checklist

To review and approve the Council's Internal Controls Statement and Checklist for the 2025/26 Municipal Year

22. Risk Management Strategy

To review and approve the Council's Risk Management Strategy for the 2025/26 Municipal Year

23. Risk Assessment

To review and approve the Council's Risk Assessment

24. Insurance Arrangements

To consider the Council's insurance arrangements for the 2025/26 financial year.

25. Banking Arrangements and Signatories

To consider the report regarding banking arrangements and to review and approve the revised list of bank signatories.

26. Code of Conduct

To review and approve the Code of Conduct for the 2025/26 Municipal Year.

27. Scheme of Delegation

To review and approve the Scheme of Delegation for the 2025/26 Municipal Year.

28. Councillor Responsibilities

To review and approve the list of Councillor responsibilities for the 2025/26 Municipal Year.

29. Cranbrook Community Governance Review

30. Forward Plan

31. Correspondence

To consider any correspondence that has been received by the Council.

32. Whimble News

To consider the draft article for the next edition of Whimble News

33. Chair's Business

To consider any items of Chair's business. No decisions can be made under this item of business.

The next Planning Meeting will be held on Monday 2 June 2025 * *A planning meeting will be cancelled if no new planning applications are received by the date that the agenda is published (the Tuesday before the meeting).* The next Parish Council meeting will be held on Monday 16 June 2025 at 7pm.



Amy Tregellas

Parish Clerk & Responsible Financial Officer

Whimble Parish Council

clerk@whimbleparishcouncil.gov.uk

www.whimbleparishcouncil.gov.uk